

8/1/2007
IMOS Training Environment

8/17/2007
Primary Course Outlines Complete

9/14/2007
Secondary Course Outlines Complete

12/7/2007
Business Concepts Complete

1/21/2008
Golden Review 1

2/1/2008
DB Refresh PHTRG1

2/18/2008
Golden Review 2

2/29/2008
Training Deliverables Complete

ABC Project Timeline

5/1/2007 6/1/2007 7/1/2007 8/1/2007 9/1/2007 10/1/2007 11/1/2007 12/1/2007 1/1/2008 2/1/2008 3/1/2008 3/28/2008

4/30/2007
Scope
Project Prep and Setup
Design Development Documents

BCT Cut-Over Testing
BCT UAT Dry-Run
BCT UAT Cycle1
BCT UAT Cycle2

Develop EUT Course Outlines	RL	IWR100	IWR230	IWR240	IWR235	IWR245	IWR250	RL
		GM	IWR200	IWR210	IWR220	GM		
			AH	IWR205	IWR215		IWR260	

Develop EUT Training	RL	Business Concepts				Course Materials (WI, Exercise Data, Course Guide, QR)				RL		
		IWR100	IWR230	IWR240	IWR235	IWR245	IWR250	Create Work Instructions	Update Training (UAT)		Create Course Guides	Create & Test Data
		GM	IWR200	IWR210	IWR220	Create Work Instructions	Update Training (UAT)	Create Course Guides	Create & Test Data		GM	
	AH		IWR205	IWR215	IWR260	Create Work Instructions	Update Training (UAT)	Create Course Guides	Create & Test Data	AH		

Basics Course
IWR100 – IMOS Overview
Primary User Courses
IWR200 – Actualization
IWR205 – Master Data Maintenance
IWR210 – Scheduling Basics
IWR215 – Pipeline Nomination Scheduling
IWR220 – Inventory Management
Secondary User Courses
IWR225 – Financial Analyst (OOS)
IWR230 – Inventory Analyst
IWR235 – Refinery Scheduler
IWR240 – Settlements Analyst
IWR245 – Trade Control Analyst
IWR250 – Trader
IWR255 – SysAdmin Master Data (merge with IWR205)
IWR260 – SysAdmin Ops Team Lead
IWR265 – SysAdmin Service Operation (OOS)

Prepare UAT Training
GM
IWR200 Pilot (WI/CG)
Create & Test Data
GM

UAT Training Readiness
RL JK
Audience Assessment
Course Mapping & Schedule
Communication Plan
Publish Training Materials
VTA LMS Preparation
IMOS Support Portal Prep
RL JK

EUT Train Readiness
AH JK
Audience Assessment
Course Mapping & Scheduling
Communication Plan
Publish Training Materials
VTA LMS Preparation
IMOS Support Portal Prep
AH JK

Pilot IWR100

Deliver UAT Training (IWR100, Pilot IWR200)

Go-Live Training (EUT)

Last updated: 11/26/07

Communicate Training Program Status to Business